Computer Rules 

1. “Ask 3 then me.” When you need help, place the red cup on top of the monitor.
2. Use the mouse/pointer — **don’t** touch the screen.
3. Be safe on the Internet:
   * Use school approved search engines
   * Read, think, then click
   * **Never** give your name, email, or personal info
4. Click the print button **only** once. If there is a problem see me before hitting print a second time.
5. Save your work on your school fusion site. Check to make sure it has saved before closing any programs.
6. Be sure to log off and push in your chair - leave the computer area better than you found it.

    